

The University Student Senate (USS) is committed to helping students become changemakers and leaders at The New School. In the past, the USS has offered financial assistance to student organizations to host events, conferences, cultural gatherings and performances, among other activities that support the greater New School community.

For the 2010-2011 academic year, the USS will grant funding to student organizations officially recognized by the Office of Student Development and Activities (OSDA), student groups, individual students and departmental initiatives.

All those interested in and qualified for funding must submit a completed Funding Proposal form to uss@newschool.edu during the first week of each month, to be considered for that month's Senate's Financial Review meeting, which is held the second Tuesday of each month. (Please refer to newschoolsenate.org for meeting dates and times). Students requesting funding are invited to attend the first half of the meeting to elaborate upon their proposals. After all parties have presented their pre-submitted proposals, Senators will meet to discuss funding*. Student organizations will be notified of the USS' decision on funding by the following Monday at 11 a.m.

Once a proposal has been approved for funding, students will be contacted by the USS Secretary and Treasurer with instructions regarding funding transfers.

*USS may fund all, partial or no money to proposals. Allocation is dependant upon the organization's capacity to follow Funding Allocation Guidelines.

Proposals must be submitted by the end of the first week of each month, in order to be considered at the monthly USS Financial Review meeting which takes place the second Tuesday of every month. Any proposal submitted after the first week of the month will be considered at the *following* month's Financial Review.

- Projects must be open to all members of The New School community.
- Projects must be headed by currently enrolled New School students.

The USS does not fund:

- wages, travel or lodging
- alcohol
- for-profit events
- catering expenses over \$20 per person

**Name of Student
Organization:**

Description of Organization (if applicable):

Primary Contact:

Phone: Email:

Faculty Contact:

Phone: Email:

Event Description:

Please describe a past success of your organization:

Where else has your organization requested funding? How much?

Item	Description	Unit Price	Total
Honorarium			
Food			
Advertising			

Total Requested:	
Total Allocated (to be completed by USS):	
Total:	